

# Bay Area Amateur Radio Club

## By-laws

**PREAMBLE:** We, the undersigned, wishing to secure for pleasures and benefits of the association of persons commonly interested in Amateur Radio, constitute ourselves the BAY AREA AMATEUR RADIO CLUB and enact this constitution as our governing law.

It shall be our purpose to further the exchange of information and cooperation between members, to promote radio knowledge, fraternalism, and individual operating efficiency and to so conduct club programs and welfare of amateur radio in the community.

### Purpose

Said corporation is organized exclusively for charitable, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

### Dissolution

Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

### Article I

**MEMBERSHIP:** Full membership is open to all licensed amateurs. Full membership includes all club privileges as well as the right to hold office and vote for club officers. Associate membership is open to all other interested persons. Associate membership includes all club privileges EXCEPT for the right to hold office and vote. Applications for memberships shall be submitted at any regular meeting.

Membership may not be denied because of race, creed, color, religion, gender, sexual orientation, political affiliation, marital status or any other reason that would be biased or prejudicial.

## ARTICLE II

**OFFICERS:** section 1. The officers of this club shall be: President, Vice President/Activities Manager, Secretary, Treasurer, Three Year Trustee, Two Year Trustee, and One Year Trustee. These officers shall constitute the Board of Directors.

section 2. - The President, vice president and secretary shall be elected for a term of one year. Treasurer will be elected for 3 years and trustee shall be elected for a term of three years. Officers may only hold one office at a time. There are no term limits for officer positions.

section 3. - Vacancies occurring between elections must be filled by special election at the first regular meeting following the withdrawal or resignation by a majority vote of the Full members present at the meeting.

section 4. - Nominations of officers shall be at the October Club Meeting, with voting taking place at the November Meeting. The term of office shall be January 1 to December 31.

section 5. - Officers may be removed by a three-fourths vote of the Full members of the club, providing the officer involved and ALL Full members will be notified of the pending action thirty (30) days prior to the meeting at which the vote is to be taken.

## ARTICLE III

### **DUTIES OF OFFICERS**

section 1. - The President shall preside at all meetings of this club, and conduct the same according to the rules adopted. They shall enforce due observance of this Constitution and by-laws: decide all questions of order, sign all official documents that are adopted by the club, and none other, and perform all the customary duties pertaining to the office of the President.

section 2. - Vice-President/Activities Manager, shall assume the duties of the president in the absence of the latter. They shall organize club activities, plan and recommend contests for operating benefit, and advance club interest and activity as approved by the Board of Directors. They shall maintain close liaison with the ARRL Emergency Coordinator and the Section Emergency Coordinator to further club participation in the Amateur Radio Public Service Corps. They shall encourage new

stations in reporting activities to the club (bulletin/newsletter) and to the elected Section Manager of the ARRL: all these things to make the reputation of the club and Amateur Radio activities in the community as outstanding as possible. They may appoint traffic committees or assistants to aid them in specific branches of activity.

section 3. - The Secretary shall keep a record of the proceedings of all meetings, keep a roll of members, submit applications for membership, carry on all correspondence, read communications at each meeting, and (mail / e-mail) written meeting notices to each member.

section 4. - The Treasurer shall receive and receipt for all monies paid to the club. They shall pay no bills totaling over One Hundred Dollars (\$100.00) without proper authorization of four members of Board of Directors or a majority vote of the full club members present at the meeting when the debt/estimate was presented. The treasurer shall, at a minimum of once a quarter, submit an itemized statement of disbursements and receipts.

section 5. - The Trustee's duties shall be to serve as chairperson of committees and other duties ( to include the oversight of all club elections) as assigned by the President or Vice-President in the absence of the President.

section 6. - The Board of Directors shall be empowered to act on all club business deemed necessary by the President or Officer conducting the meeting.

section 7. - At the end of their term the officers shall turn over all club property including all keys to their successors.

section 8. - A Net Control Coordinator shall be appointed. Duties shall include: maintaining net records and all other duties involved therein.

#### ARTICLE IV

##### MEETINGS

The by-laws shall provide for regular and special meetings. At meetings, a quorum shall be a minimum of four (4) members of which two (2) must be officers, for the transaction of business.

#### ARTICLE V

##### DUES

section 1- The Club, by a majority vote of the Full Members present at any regular meeting, may levy upon the general membership such as dues or assignments as shall

be deemed necessary for the business of the organization within its objectives as set forth in the preamble. Non-payment of such dues shall be cause of expulsion from the club. There shall be a sixty (60) day grace period allowed for payment. Regular club dues are due the first regular meeting in January.

section 2.- New Members dues shall be prorated to the nearest quarter until the next yearly dues shall become due. There will be no “deals” or discounted membership fees.

## **ARTICLE VI**

### **MEMBERSHIP ASSISTANCE**

The club through designated INTERFERENCE, PUBLIC RELATIONS, AND OPERATING COMMITTEES, will provide technical advice to members concerning equipment design and operation to assist frequency observance, clean signals, uniform practice, absence of spurious radiation from club member stations, and compliance with FCC rules and regulations. The club may also appoint a Public Information Officer to foster and guide public relations.

## **ARTICLE VII**

### **AMENDMENTS**

The Board of Directors shall review the constitution and by-laws on a periodic basis. Upon approval of the Board of Directors, all proposed changes shall be presented to the membership at the next regular business meeting with a vote to be held at the following regular business meeting to ratify or reject the proposed changes. A majority vote of those present will be necessary to ratify or reject the proposals.

### **BY-LAWS**

1. SECRETARY: It shall be the duty of the secretary to keep the constitution and the by-laws of the club, as well as copies of the corporate papers, and have same with them at every meeting. They shall cause all amendments, changes, and additions to be noted thereon and shall permit the same to be consulted by members upon request.

2. LIFE MEMBERSHIP: Life membership may be granted by a majority vote of

members present at a regular meeting. list of those individuals granted life membership shall be maintained by the President and Secretary.

3. MEETINGS: Regular meetings shall be held on the second Thursday of each calendar month at such place as the President shall order. Special Meetings may be called by the Board of Directors with a report to be given to the membership at the next regular meeting.

4. DUES: A regular yearly assessment shall follow the following schedule:

|  |         |
|--|---------|
| Full Membership                        | \$20.00 |
| Students (age 18 & under)/Associate    | \$10.00 |
| Senior (age 60 and up)/ Family Members | \$10.00 |
| Repeater Support (donation)            | \$6.00  |
| Auto-Patch (donation)                  | \$6.00  |
| Life Member                            | Free    |

***The Bay Area Amateur Radio Club was certified as a Corporation in the state of Michigan, corporate ID 719-295, under section 501 ( c ) (7), Federal ID 38-2818656 on April 27, 1988, Corporate Secretary Robert Cuthbert N8BBR)***

This copy of the BAARC Constitution was updated with changes by Jeffery Lake August 17, 2000

Proposed updates approved by the Board of Directors November 06, 2005

Approved by the Membership on January 12, 2006

This is the new updated ByLaws as of 9/14/2023